



# CCS

## EARLY LEARNING

*Making a difference in the lives and families of  
young children within our communities*

## VACANCY ANNOUNCEMENT

**Open Date: January 1, 2024**

**Open: Until Filled**

**PRESCHOOL CLASSROOM AIDE** (Meadow Lakes Head Start) - Assist the preschool teacher in creating an environment to promote the growth and development of young children. Promote the health, nutrition and education of the children and to attend to their safety and welfare.

### **MINIMUM QUALIFICATIONS:**

- Six months experience caring for preschool children preferably in a classroom environment
- High school diploma or GED
- Ability to work as team member with staff and parents
- Ability to lift and carry 50 pounds
- Flexibility to work additional hours appreciated
- Valid Driver's License, current auto insurance and a good driving record

### **EMPLOYMENT REQUIREMENTS:**

Pre-hire: Fingerprinting/Background Check  
Health Report

Post-hire: Annual Physical/Health History  
CPR and First Aid Certification  
Food Worker Card  
Proof of current Driver's License and auto insurance

### **GENERAL INFORMATION:**

Location: Meadow Lakes Head Start  
Supervisor: Center Coordinator  
Schedule: Part-time (26 hrs/wk), part-year (34 weeks: summer and school breaks off)  
Salary: \$15.02 – \$18.62 per hour DOE and education  
Plus benefits: Professional development opportunities, paid leave and holidays, and retirement plan with matching contribution. We also assist you in obtaining your Child Development Associate (CDA) credential.

**To Apply:** Submit resume and application to  
[HumanResources@ccsalaska.org](mailto:HumanResources@ccsalaska.org)

CCS Administrative Office, 2060 E. Industrial Dr. Wasilla, AK 99645

**For more information or to download an application visit [www.ccsalaska.org](http://www.ccsalaska.org)**

**CCS is an Equal Opportunity Employer**